

Officials Assessment System

Control Room Supervisor



Official's Name: _____

Date: _____

Competition: _____

Assessors: _____

Element / Performance Criteria		Displayed Competency		Comments
		YES	Needs Improvement	
CONTROL ROOM SUPERVISOR				Must be completed if improvement needed
1 Preparation				
1.1	Arrived at venue at appropriate time prior to commencement of event.			
1.2	Checked with Meet Director on any particular issues.			
2 Performance of Task				
2.1	Used effective communication strategies to work with the referee.			
2.2	Worked closely with the referee to ensure the smooth and efficient conduct of the meet.			
2.3	Worked with the recorder to ensure the smooth and efficient running of the meet.			
2.4	Any issues associated with the timing equipment/placings were discussed with the referee.			
2.5	Focused entirely and exclusively on the task assigned without engaging in any distracting activities.			
2.6	Appeared to be in total control at all times.			
2.7	Appeared confident at all times.			
2.8	Ensured that the competition ran at good speed by having the AOD re-armed in a timely fashion.			
3 Decision Making				
3.1	Made recommendations to the referee when late touches were detected.			
4 Post Meet				
4.1	Where required, ensured that points were calculated and record forms completed.			
4.2	Stayed available at the competition for an appropriate time after the last race to oversee scratchings and put together the next session's programme.			
5 General				
5.1	An improvement was noticed after discussions regarding issues noted prior to final assessment.			
5.2	Maintains current knowledge of the rules of swimming.			
5.3	Was dressed appropriately for the task.			
5.4	Was courteous to all swimmers, coaches, parents, spectators and other officials at all times.			
5.5	Maintains a level of concentration, physical fitness or capability to perform the task.			

Please Turn Over

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General Comments